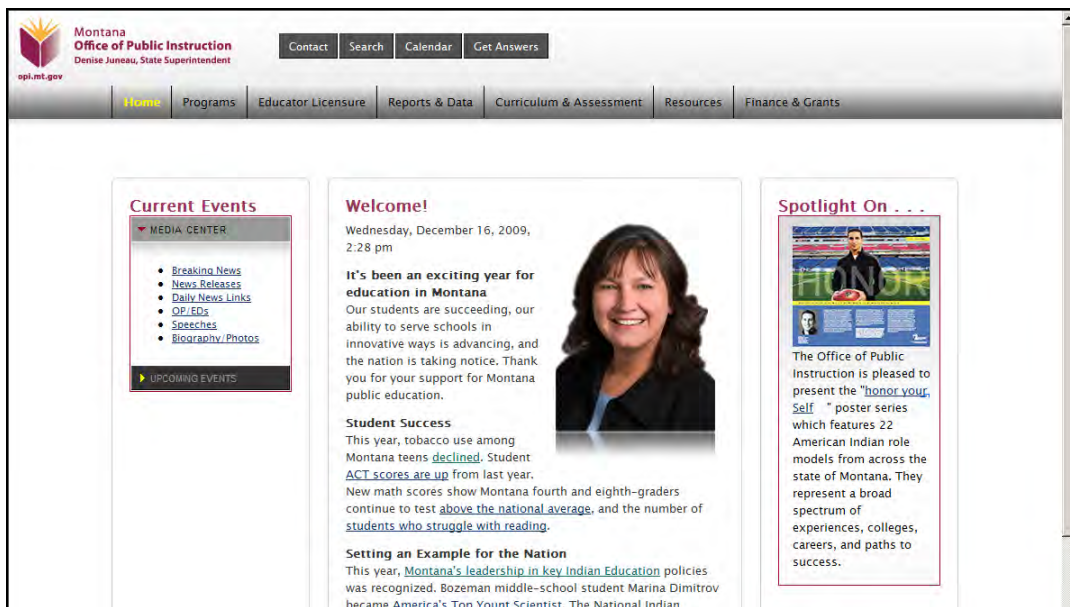


Welcome to the OPI's New Website.

The OPI Home Page

The home page offers a cleaner look with glide panel navigation to help you identify major sections and minimize scrolling. You won't need to drill down as deeply into the site and then struggle to find your way back, much of the navigation happens from within each topic's main page. As we move along, I will point out other guides designed to help you keep track of your current location and return to your starting point.

When you look at the home page, you can see that HOME on the main menu bar is highlighted in yellow. When you select any of the buttons on the menu bar, that button's name will be highlighted for an at-a-glance reminder of which page you have selected.

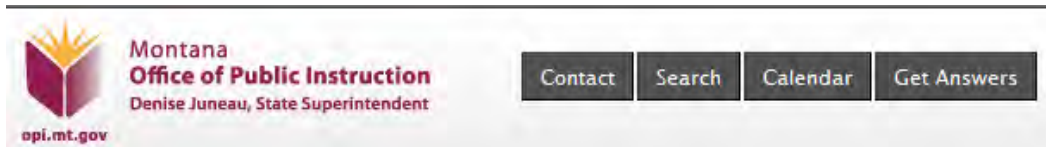


The Home page provides information on the most recent happenings at the OPI and in the statewide education system. Click on any of the Current Events on the left side of the page for the latest news. Upcoming Events features this week's events from the OPI Calendar. The center section contains Superintendent Denise Juneau's most recent message about the state of education in the state. The right side of the page will spotlight programs or people of interest.

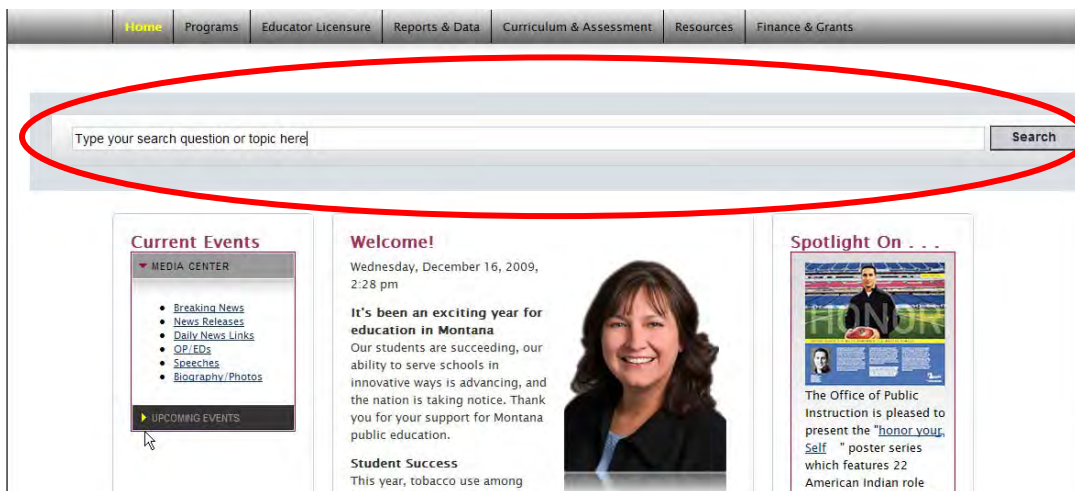
Welcome to the OPI's New Website.

Quick Access Buttons

The buttons located at the top of the page give you immediate access to specific questions and timely information. Wherever you go in the OPI website, these buttons will remain at the top of the page for your convenience.



Click on the button once to display the item below the main menu bar and a second time to hide it. This screen shows the Search feature enabled on the Home page.



Contact will provide division-specific contact information depending on which page you have open at the time.

Search allows a custom search of titles, descriptions and topics of pages and documents within the OPI site.

Calendar is a one-stop listing of all events, due dates/data collections, meetings, professional development opportunities and items of general interest to the OPI, district administrators and school staff. The calendar can be filtered and sorted by various sub calendars and categories.

Get Answers takes you to our knowledge database where you can search for answers to frequently asked questions. Depending on which page you are on, the FAQ will be filtered for topics related to that area. You can also search for other topics not related to your current page location.

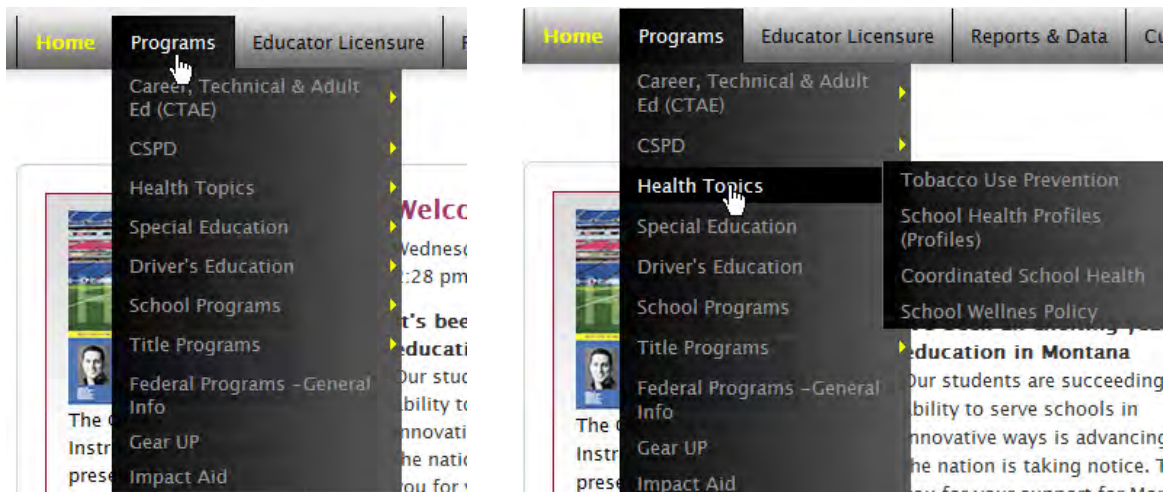
Welcome to the OPI's New Website.

Main Menu Bar

The main menu bar is the gateway to all topics and programs served by the OPI. This menu bar will always be available on all of the pages in the OPI website.



Each button takes you to that topic's main page. You can use the hover feature to browse for specific information before you navigate away from your current page. For example, hover over Program and a menu appears. Any item on the menu that has an arrow will show a submenu when you hover over it.



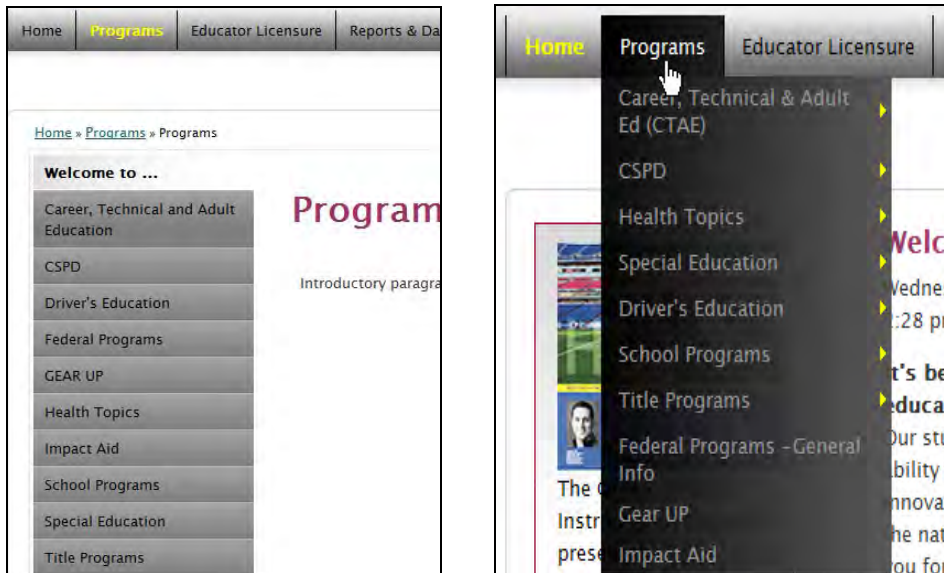
Hover until you find the topic that interests you and click on that menu item. All of the buttons show a menu when you hover except for Educator Licensure.

I'm selecting Health Topics>Tobacco Use Prevention from the Program menu.

Welcome to the OPI's New Website.

I could have instead clicked on the Programs button and chosen Health topics and then Tobacco Use Prevention from the menus on that page.

You can see that when I select the Programs button, the menu on the left side of the page contains the same items as the menu I saw when I hovered over Programs.



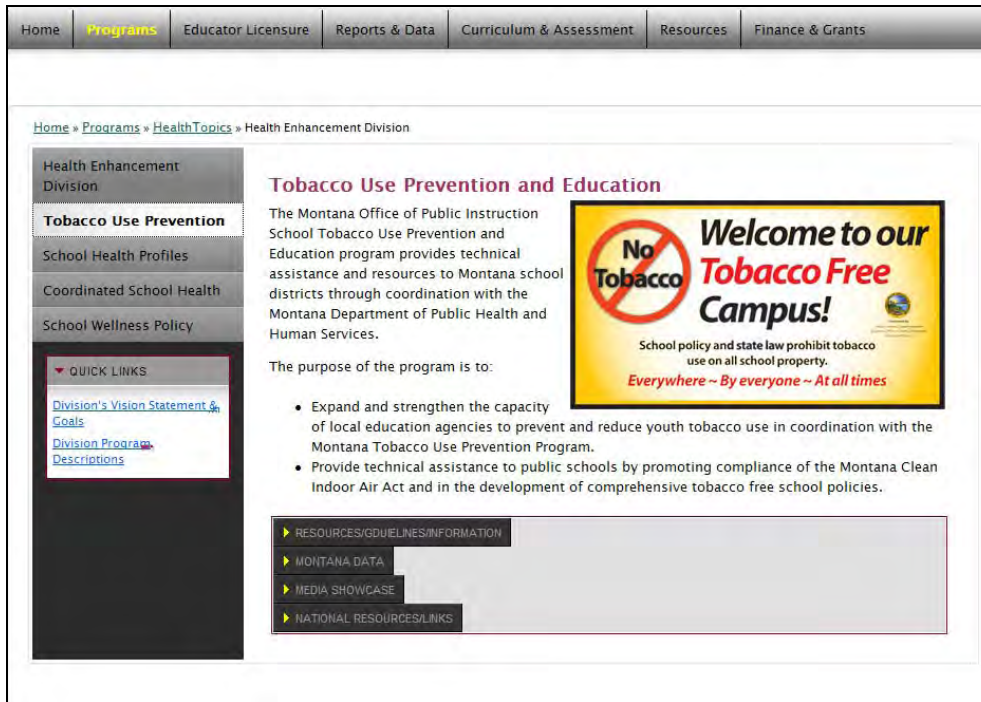
Breadcrumbs

To help you track your current location, this path appears at the top of each page. To return to a previous point on the path, just click on any underlined word or phrase.

[Home](#) » [Programs](#) » [HealthTopics](#) » Health Enhancement Division

Welcome to the OPI's New Website.

Page Navigation



Each gray menu item listed on the left side of the page represents a new page under the selected section. When you select one of the items it will appear as light gray and the selected page will open on the right side of the screen.

Since all of the items that you saw when you hovered over Programs>Health Topics are listed on the left side of the page; you can easily move to another topic by clicking on the appropriate button. You can also use the breadcrumbs above the grey menu to move up in the page hierarchy, or return to the main menu bar and hover over the menus to choose a new topic.

Items in the black box on the left side of the page are links to related sites or PDF documents.


Within the body of the page, there may be another set of menu items preceded by an arrow. Click on any of the topics and the bar glides down to reveal additional links and resources. This allows you to access further information without leaving the page.

Welcome to the OPI's New Website.


▶ RESOURCES/GUIDELINES/INFORMATION

▶ MONTANA DATA


▼ MEDIA SHOWCASE

[Return to Sacred](#) 

The Return to Sacred DVD was developed by Lama Deer Elementary School as part of an OPI Tobacco Use Prevention Project. It features Northern Cheyenne youth and tribal members who are involved in promoting the sacred use of tobacco through educational and cultural activities including role modeling, leadership, mentoring, and ceremony.

[Media Development Training Video](#) 

This training video may be useful for school district personnel who are interested in learning more about the Montana Media Arts in Public Schools (MAPS) program including a student-produced film documentary of personal stories regarding the harm suffered from cigarette smoking. Additional training focus areas include media literacy curriculum integration tools from a middle school teacher standpoint and resources common to school libraries which can be utilized to create various forms of media.

[A Fatal Addiction – MAPS/Darby Schools](#) 

▶ NATIONAL RESOURCES/LINKS

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Some pages provide additional information on tabbed pages. For example, Educator Licensure describes each of the categories of licensure on a different tab, so you don't have to leave the main page or do a lot of scrolling to get the information you want. Just click on each tab to view additional information.

[Home](#) » [Cert](#) » Educator Licensure

Welcome to ...

Application Materials

Renewals

Lapsed Licenses

Adding Endorsements

Recommendation and Experience Forms

What's my Folio Number?
Check Educator Credentials

Map to OPI

Licensure Rules

RELATED LINKS

Updating Your License
[Class 2 to Class 1](#)
[Class 5 to Class 1, 2, 3 or 6](#)

Name/Address Change
[I Want a New License](#)
[Change of Address](#)

Duplicate License
[Do it Yourself](#) (free)
[Duplicate License Request](#) (\$6)


Loan forgiveness Programs
[Montana Loan Forgiveness](#)
[Federal Loan Forgiveness](#)

[GO BACK](#)

Educator Licensure

Thank you for your interest in becoming a licensed Montana educator.

This webpage provides all information necessary for you to apply for a new Montana Educator License, renew your existing Montana Educator License, or reinstate your lapsed Montana license.



MONTANA OFFERS 3 MAIN CATEGORIES OF LICENSURE:

Teacher

Administrator

Specialist

Alternative License

Teacher (elementary and secondary, career and technical education, Native American Language and postsecondary faculty/dual credit teachers)

Class 2: Standard

- Hold a bachelor's degree; and
- Verify completion of an accredited professional educator preparation program in an area approved for endorsement in Montana; and
- Successfully complete a supervised teaching experience either as part of an accredited professional educator preparation program or successfully complete one year of teaching experience in a state accredited elementary and/or secondary school district.

MONTANA OFFERS 3 MAIN CATEGORIES OF LICENSURE:

Teacher

Administrator

Specialist

Alternative License

Administrator (principals, superintendents and subject-area supervisors)
Class 3: Administrator

- A master's degree in an accredited school administration program or the equivalent; and
- Must qualify for one of the administrative endorsements for Montana (complete an accredited preparation program).
 - Principal: Elementary, Secondary, or K-12
 - Superintendent
 - Supervisor

Please carefully review the "Qualifications" documents next to your chosen category of licensure, then apply for the most appropriate license. If you qualify for more than one category (e.g. teaching and administration), you can apply for both on the same application form.

All applicants for an initial Montana License or reinstatement of a lapsed Montana license must complete a fingerprint based background check through the Montana Department of Justice.

APPLICANTS LICENSED IN OTHER STATES MUST COMPLETE THE ENTIRE LICENSURE PROCESS FOR MONTANA. Includes a copy of your current license from the other state. Do not Montana's Educator

MONTANA OFFERS 3 MAIN CATEGORIES OF LICENSURE:

Teacher

Administrator

Specialist

Alternative License

Specialist (School Counselors and School Psychologists)
Class 6: Specialist

Available only with

- School Counselor or
- School Psychologist endorsements

Must have:

- Master's degree; and
- Complete an accredited professional educator preparation program in the endorsement area.

Please carefully review the "Qualifications" documents next to your chosen category of licensure, then apply for the most appropriate license. If you qualify for more than one category (e.g. teaching and administration), you can apply for both on the same application form.

1/7/2010

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Welcome to the OPI's New Website.

Links to documents and other pages

Links are recognizable because they are underlined and in blue font.



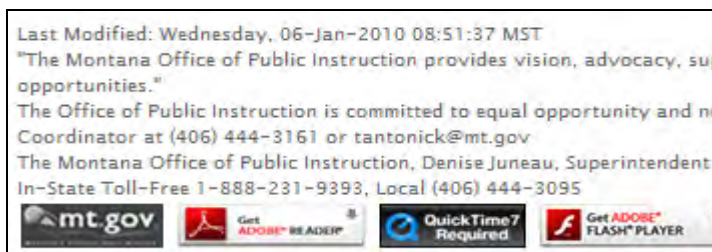
The first two links illustrated are links to other web pages in the OPI website. Click the link to open that page.



This icon next to the name of a document or link means the item will open in a new window. You can view it and then close the window without impacting your location on the website.



This icon indicates that the document is a PDF. You will need Adobe Reader to view this document. Adobe Reader is available as a free download which you can access by scrolling to the bottom of any page on our website and clicking the Get Adobe Reader button.



Another useful piece of information at the bottom of each page is the last modified date for that page.

Streaming Media

All of the streaming media found on the web site will play in both Quick time and Flash. You can download the latest versions by going to the bottom of any web page and clicking the appropriate button. *See previous screen shot.*

Take some time to explore

Take a few minutes to explore the new OPI website and discover the wide variety of information and resources available.